

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

**July 13, 2009
Acton Town Hall
Francis Faulkner Hearing Room
7:00 P.M.**

Present: Paulina Knibbe, Peter Berry, Lauren Rosenzweig, Terra Friedrichs and Mike Gowing, Asst. Town Manager Murray, Recording Secretary; Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

Joan Yatteau, 40 Concord Road and member of the Acton Garden Club spoke about Lyme disease and the Garden club's concern about Lyme disease. They want to garner the board's support for this very important issue. They seek the Board to help to mitigate the increase in cases.

Wayne Friedrichs – thanked the Board for the Farmers market, and reported the great success.

Gena Manalan 7 Kelly Road – Wanted to ask the BOS to husband the issue of Lyme Disease. She wanted the Board to play a leading role in this important issue.

CHAIRPERSON'S UPDATE

Paulina reported on the 4th of July Celebration and complimented the staff on the good job

Farmers Market real addition to the community opportunities in town; she urged folks to attend.

CNN money net work reported that Acton is listed as #16 "best places to live" out of 100 cities and Towns in the U.S.

OPERATIONAL MINUTE

John reported the close out of FY09. Revenues will equal or slightly exceed expenditures. In summary he reported that we have balanced the year.

PUBLIC HEARINGS & APPOINTMENTS

APPLICATION FOR FULL LIQUOR LICENSE AS A COMMON VICTUALLER, JULIE'S PLACE, 208A MAIN STREET

Ms. Saganich explained that an opportunity had come up and she wanted a chance to expand and grow the business. She noted that she would expanding her business into the space vacated by Daniela's Cantina. She would add dinner service and be open until approximately 9:00 or 10:00 PM. She would like to see how it goes with the proposed hours before finalizing the hours. The application is for a full liquor license and she has already conducted the TIPS training with the staff. There were no comments from the public.

Terra is excited about her business expanding.

TERRA FRIEDRICHS – Move the Approve. LAUREN ROSENZWEIG – second. UNANIMOUS VOTE.

BOARD OF HEALTH AND WRAC OVERSIGHT MEETING

Joanne Bisetta and Pam Harting-Barrat presented the Board of Health's duties and activities during the past year. That as of 1995 they have had 400 applications to Title V and Article II variance requests.

Joanne outlined the expansion to provide public nursing services in Stow.

New Community Services person has been on board and busy.

They plan to work on Lyme and other issues and outreach opportunities.

Terra asked about Laura Ducharme and her opportunities to increase her outreach.

Peter asked about education of Lyme spread. Joanne noted that they had a public hearing around this issue. Postings at public lands, asking people to notify them, what the ticks look like. Staff has been working with Jamie Eldridge to get Lyme assistance and to discuss deer in town; it is primarily education at this point. It is a reportable disease.

Peter asked about Health Grants to look the issues and needs.

Lauren commented on the good job they were doing, but felt we need more health education and outreach.

Paulina spoke about Garden Club Petition. She said that people will stay in and we don't want that to happen. If we need regional support we should do that. There was a link to the CDC and it will be put it on the web site.

Paulina asked about H1N1 and it is felt it will come back in the Fall and what steps do we need to prepare for this. They have had the mock drive through at the Hazardous Waste. We need to do more to let people know that we have a dispensing area. It only took 8 seconds from start to finish.

Paulina spoke about expanding nursing to Stow. Our VNA has been marketing to Robbins Inn and now they see a large chunk of use associated with them.

Paulina asked that they remain to observe the meeting for WRAC and Sewer.

Wayne Friedrichs, spoke about the importance of addressing the issue of Lyme Disease and many may not see the bull's eye and it is hard to make a diagnosis.

Helen Probst – spoke about Lyme and we need to educate our physicians and get the blood tests.

WRAC OVERSIGHT MEETING

Ron Beck 80 Estabrook Road – He is here as the Chair of the WRAC. He went over the membership, and their yearly review. They summarized with slides the issues and concerns overview.

They want advice from BOS and feel they need to continue to report to the Board of Selectmen. Chris Shaffner has resigned and they have had Matt Liebman express interest in filling that position.

Lauren said we need to take a holistic approach. Our Water all mixes in to each other, and we have to figure out how to balance and continue to safely drink it and address environmental issues. Lauren said it was important to work with one another to reach mutual goals. She noted the need for the education piece, and you need to go forward with WRAC. We need to know what goes on underground. Lauren wanted to compile the documents but have a link to them on the Town website. Ron said that Justin Snair from Health is assisting them and has been very helpful.

Paulina expressed her thoughts about smaller projects in the first year; she noted the magnitude of the issues before them. She suggested that they address the Wastewater Management Districts as outlined in the CWRMP.. That is a good project for the committee and she feels the education issue is more than enough work for the committee.

Terra is impressed with the committee. They have a collection of folks to set aside and just focus on the technical/environmental component.

Mike said it is a large amount of information to move forward. He feels that what we eventually do, the spin of it is a Board's issue.

Lauren noted 2 and 4 were important issues to address.

Clint Seward noted that they are highly educated and could not ask for a better committee. He said it appears that Acton is getting close to the water use ceiling of 85% permit to draw. He asked about the impact on the small excess capacity. Who is looking at growth of Acton's water capacity? It was noted that the Water District monitors these issues.

Mary Michleman – Spoke about pharmaceuticals in our water and we need to keep them away from our water supply. We can only do so much with source reduction. She felt that WRAC could perhaps review this; unused pharmaceuticals could be gathered and not flushed. '

SEWER ACTION COMMITTEE OVERSIGHT MEETING

Andy Munro and other members were present. Helen Probst discussed the run up to Town meeting and their activities. Special Town Meeting did not pass the article. They feel they were rushed and there were items and concerns that were not covered and how low pressure works and are used in many communities. They held a post town meeting review session. How to hook up, pumps, paving and they came up with a very strong way to reach consensus. They spoke about citizen wants, more education maintaining current systems, detailed of who does or doesn't want sewers. They need to be listening to each other so they can come up with a solution that is acceptable to all. They feel that there is still some viability for sewers in the area.

They would also like to talk to reconfigure membership to possibility to change the leadership on the committee. In spite of a no vote the need is still there and the neighborhood needs help.

Lauren noted the intent to take advantage of the stimulus monies rushed this, and people felt they had a very short time period to decide a very important issue. There were no opportunities to educate the residents better about how it affects them personally. Lauren said it is a very personal issue and hopes that the neighborhood moves past it and can find consensus and move forward.

Peter agreed with Lauren and noted it took 50 years to get the first sewers in the ground. The process is a personal issue because of costs and environment protection. It is a larger issue than Spencer/Tuttle. We need to look at it globally throughout the Town.

Mike thanked the committee and because of the stimulus money rush they got shorted. However, now we have time to address this solution, not all people will be happy.

Paulina said they did a good job and they came up with the best solution that could be made and it failed at Town Meeting. How do we move forward, we need to figure out how to address these issues.

Paulina noted her Straw man proposal she prepared. We have several issues in the Problem Space. Who is going to work on what? Selectmen will work on the sewer expansion committee and to form a neighborhood group to work with the Spencer/Tuttle area. We need to resolve the issue in that neighborhood.

Board of Health would deal with current septic needs

WRAC needs to have waste water management districts and more education.

Neighborhood solution, we need to find a solution to the waste water management in that neighborhood, it may be sewers or not.

Mike felt it is a good solution and we have overlap in various areas and of the three Boards.

Peter noted that Sewer Action Committee is looking for a BOS member on their committee. He questioned the reporting structure, and now they need to report to the selectmen at this time. Lauren said she would be the BOS Liaison to the Sewer Action Committee. Lauren felt that we issue updates to the Board of Health as well as Planning and Conservation.

Terra asked who would advise on the technical data and different solutions where would a citizen go.

Sewer Committee understands and it will allow more citizens to attend and asked that a placeholder will be put on funds from SRF.

BOH – asked about the WRAC and Paulina wanted them to report to BOH ultimately.

Ann Chang said we need a new committee Treatment Plant Asset Committee TPAC to study the asset of the existing treatment plant and how it is currently being under-utilized, and felt we have people in town who have a handle on finances and the board needs to consider this. She

also noted that they not dissolve SAC until Fall. She felt that WRAC should be taken over by BOH at this time.

Paulina said we need to deal with capacity and opt out of districts and financial items.

WRAC – Ron Beck is comfortable with the district and task splits as proposed. He felt we need to look at not overloading the Health Dept.

Paulina noted that it felt the committees and Board of Selectmen agreed with her proposal.

Matt Liebman – he is support of this and asked what town staff would support them and wanted to hear if there is a commitment to provide staff.

Resident of Lothrop Road feels that all people need to be heard.

Clare Pelletier, Tuttle Drive– they need to address this and be sure that the committee doesn't overthrow the work and that all areas are heard.

Howard Sussman – has a tank that will last his lifetime. He has found that just prior to Town Meeting the people were giving mis-information. He thinks it is important to bridge the two committees.

Oleg Volinsky, Durkee Road noted that some facts are being lost. He said the Sewer Action Committee came up with a good solution and to mandate them for one year to develop a fair approach.

Paulina asked that we apply for State Revolving funds for the two options Spencer and West Acton gives us more opportunity to receive funding, TERRA will abstain

PAULINA KNIBBE - Moved we have this structure of the work as laid out. TERRA
FRIEDRICH - second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

FY10 SEWER O&M RATE SETTING

Steve Barrett explained the Rate setting figures used. The hook ups are slowing. They feel it will be a flat season for tie in's in FY10. He needs a vote for Residential and Commercial Rate. 2.3 per gallon for Residential and 2.6 increase for Commercial. The average bill will be declining as the residents conserve.

PAULINA KNIBBE - Moved to set the Rate for Residential at 2.5% or .0167 per gallon.
MICHAEL GOWING - second. UNANIMOUS

PAULINA KNIBBE - Moved to set the rate for Commercial at 2.6% or .0237/gallon MICHAEL
GOWING – second. UNANIMOUS VOTE

BUILDING DEPARTMENT, FEE INCREASE FOR FY10

They have gone through a full methodology. The recommendation will reflect a more than doubling of fees on full cost. Mike said he got a permit and noted that it is a very slow manual process

Herman wants to have the Fincom look at it and have the Board shelve until they have had a chance to review this.

LAUREN ROSENZWEIG – Moved to approve effective August 1st– Fincom to review this and give us an advisory opinion. After the Fin Com reviews and has any issues we will reconsider. After discussion this Motion was Withdrawn.

PAULINA KNIBBE – Moved to approve the fee increase to be effective Aug 1st and simultaneously send to Fincom for their review and to include Fincom's opinion and discuss it on the July 27th Special Meeting agenda. MICHAEL GOWING – second. Motion carried 4-1. Lauren voted no because she preferred her original motion (to get advice and then vote).

LOCAL MEALS TAX OPTION

Herman reported on the Local Meals Tax Options and the Fincom voted unanimously not to ask that a special town meeting be called and put on an annual if they decide or not. Fincom made request for more info, analysis, and sentiment that this is an alternate property tax. Don't do anything to implement this at this time and let us go for more detailed vetting if we do anything at all at the Annual meeting.

Paulina wants to have the Fin Com and School Committee input.

INTRODUCTORY DISCUSSION OF PROPOSED VILLAGE AND LAND PURCHASE PROGRAM

Terra Friedrichs spoke about Village growth. She noted small properties move fast through the system and the opportunity is lost.

Possible Solutions to Explore, Land Bank and funding methods. She was directed by the Chair to bring her ideas to the Open Space Committee and CPC for feedback.

CABLE TV COMMITTEE, LETTER TO VERIZON DISCUSSION

Mike reported on the draft letters in the Packet. Verizon is trying to make sure the Town has only 95 days to respond. Solomon is asking we write letter to congress and testify on Beacon Hill. He wants to go but wanted to discuss with the Board. Terra felt that we should advocate for ourselves.

PAULINA KNIBBE - Move to send letter and endorse Mike to testify against the legislation.
PETER BERRY – second UNANIMOUS

DRAFT COMMITTEE HANDBOOK

Paulina spoke about finishing this up before summer. Board was asked to have their comments back to Paulina ASAP. Paulina wanted to discuss Alternate and Associate memberships.

USE OF THE TOWN OFFICIAL WEB PAGE VERSUS OTHER GENERALLY AVAILABLE WEB SITES SUCH AS GOOGLE/YAHOO FOR TOWN BUSINESS

Paulina spoke about the board's need to have storage for documents and public folders. Terra said that other towns have a link to the documents. Peter Berry asked for an example. WRAC has technical information to allow a quick share with others. Carol Holley felt there is no reason not to store on town site and have the information be more accessible to citizens. It was noted that we did not want blogging. Lauren reminded the Board about the Disability Commission's request to be able to have a link on the town website to a discussion group on the web. Lisa Franklin is in the process of discussing the structure of this with Town Counsel. Lauren said we need clear guidelines and policies.

Carol Holley – spoke about mounting items on the web and to put a link from WRAC page to google groups, like a virtual reference library.

Mike wanted to have IT administrator or have off line discussion because they are talking about Town Documents.

Terra spoke about staff involvement and saving of time. She will volunteer to draft a policy.

Paulina said we need to have town items on our web site and thought the Google site was not appropriate. She was not concerned with the space used.

John talked about town and non town documents as it might be part of deliberations and how it is being used for quorum.

Lauren said that there is so much info, true, not true, partly true. She was concerned to see untruths. She feels we need more discussion and to take it very carefully.

She urged that Town Counsel develop a policy.

Paulina asked if we put a link on the website for Google and a pop up to say you are leaving the town's website.

The Board consensus was to allow the info to be listed on the Google Groups, but that there be a link to it on the Acton Town Website. This is the interim policy until a more comprehensive policy is developed.

ACTON FAMILY NETWORK, REQUEST TO USE TOWN HALL AND LIBRARY PARKING LOTS

Paulina is concerned about the size of this event during hours when the library is open. There is a conflict as there is a function already scheduled. LAUREN ROSENZWEIG – Moved to allow the Tag Sale this year, and to let them know they need to look at alternate locations for future years– MICHAEL GOWING – second. UNANIMOUS VOTE

SELECTMEN'S REPORTS

Lauren talked about a meeting held by the Planning Department to explain a project we are doing with Tufts University Graduate School of Urban Planning. The study will explore the use of virtual reality software for planning. As an example the Tufts team is using Kelley's Corner. The owners and residents of property in Kelley's Corner were invited to learn about the project

before we advertise it to the community. Many owners showed up and there was a great deal of interest and questions.

Peter asked for a finance committee member for meeting on July 23 at the Senior Center

Health insurance Trust meeting met and we came out with a \$ gain (I don't have this in my notes).

Paulina discussed the Special Meeting on the 27th for the Health Insurance policy discussion.

Terra noted that EDC discussed the Sales Tax issue. They are ready to kick off the work groups.

Google issue COD and has to have disclaimer on it.

Mike reported on Cable Advisory Committee being negotiations with Comcast Aug 13th.

OTHER BUSINESS

None

CONSENT

#23 Appt. of Margaret Busse to the Planning Board Associate Member held by Terra

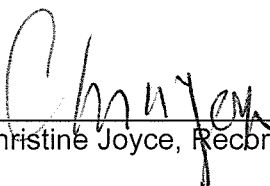
LAUREN ROSENZWEIG – Moved to approve the Agenda except for items 23. MICHAEL GOWING – second UNANIMOUS VOTE


Terra wanted to be sure that her questions about Ms. Busse and Anti Gay group involvement were addressed such as her Donation of \$500 in California to stop same sex marriage. Lauren said the Planning Board oversees Master Plan and Zoning Bylaw, and further felt this was unrelated to Terra's concerns.

LAUREN ROSENZWEIG - Moved to appoint Ms. Busse as Associate member of the Planning Board. MICHAEL GOWING - second. 4 to 1 Terra Friedrichs Abstained

EXECUTIVE SESSION

None Needed


Christine Joyce, Recording Secty


Clerk
Date: 8/10/09

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
July 13, 2009
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE

The Chair will briefly update the Board on Topics of interest

2. 7:10 OPERATIONAL MINUTE

The Town Manager will provide a brief report on topics of interest

3. 7:20 APPLICATION FOR A FULL LIQUOR LICENSE AS A COMMON VICTUALLER, JULIE'S PLACE, 208B MAIN STREET, JULIE SAGANICH, MANAGER

ISSUE: Request for a Full Liquor License (applicant is going to continue to occupy the current restaurant and expand into 208A formerly leased to Daniel's Cantina who is moving to Nagog Shopping center.

4. 7:40 BOARD OF HEALTH AND WRAC OVERSIGHT MEETING

ISSUE: Annual Oversight Meeting

5. 8:20 SEWER ACTION COMMITTEE OVERSIGHT MEETING

ISSUE: Annual Oversight Meeting

III. SELECTMEN'S BUSINESS

6. FY10 SEWER O&M RATE SETTING

Enclosed please find materials in the subject regard

7. BUILDING DEPARTMENT, FEE INCREASE FOR FY 10

Enclosed please find materials in the subject regard, for Board Consideration.

8. LOCAL MEALS TAX OPTION

Enclosed please find materials in the subject regard, for Board consideration.

9. INTRODUCTORY DISCUSSION OF PROPOSED VILLAGE LAND PURCHASE PROGRAM

Enclosed please find materials in extra Info.

10. **CABLE TELEVISION COMMITTEE, LETTER TO VERIZON DISCUSSION**
11. **DRAFT UPDATE OF COMMITTEE HANDBOOK**
Enclosed please find materials in the subject regard for Board consideration.
12. **USE OF THE TOWN OFFICIAL WEB PAGE VERSUS OTHER GENERALLY AVAILABLE WEB SITES SUCH AS GOOGLE/YAHOO FOR TOWN BUSINESS**
No materials
13. **ACTON FAMILY NETWORK TAG SALE AT TOWN HALL AND LIBRARY PARKING LOT ON SEPTEMBER 12, 2009**
Enclosed please find materials in the subject regard
14. **SELECTMEN'S REPORTS**
Updates on significant issues occurring in other Boards/Committees and/or at the state/region.
15. **OTHER BUSINESS**

IV. CONSENT AGENDA

16. **MINUTES, BOARD OF SELECTMEN, JUNE 23, 2009**
Enclosed please find materials in the subject regard
17. **BOY SCOUT EAGLE COURT, BRENDON COOP, AUGUST 22ND**
Enclosed please find materials, a Board member needs to be assigned
18. **BOY SCOUT EAGLE COURT, ALEX BIRCSAK, AUGUST 15TH**
Enclosed please find materials in the subject regard
19. **W.R. GRACE DRAFT SEDIMENT CONCEPT DESIGN REPORT LETTER**
Enclosed please find materials in the subject regard
20. **COMMITTEE APPOINTMENT, JANE CERASO, OPEN SPACE REPRESENTATIVE TO WATER DISTRICT TERM TO EXPIRE 6/30/10**
Enclosed please find materials in the subject regard
21. **COMMITTEE APPOINTMENT, ECONOMIC DEVELOPMENT COMMITTEE, CHAMBER REPRESENTATIVE, NANCY DINKEL, TERM TO EXPIRE 6/30/12**
Enclosed please find materials in the subject regard for Board consideration.
22. **COMMITTEE APPOINTMENT, BOARD OF APPEALS, CARA VOUTSELAS TO SERVE AS ALTERNATE MEMBER UNTIL THE CONCLUSION OF PLAY AND LEARN APPEAL, 8/30/09**
Enclosed please find materials in the subject regard for Board consideration

**23. COMMITTEE APPOINTMENT, PLANNING BOARD, MARGARET WOOLEY BUSSE
FOR AN ASSOCIATE POSITION TERM BEGINNING 7/13/09 AND ENDING 6/30/10**

Enclosed please find materials in the subject regard for Board Consideration

24. ONE DAY LIQUOR LICENSE, AB CLASS OF 1999, NARA PARK

Enclosed please find materials in the subject regard for Board consideration

25. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

Enclosed please find a request to dispose of obsolete materials.

26. SITE PLAN SPECIAL PERMIT 02/20/419, 59 GREAT ROAD, BELLA FAMIGLIA

Enclosed please find a Draft decision for Board consideration

V. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

AUGUST 10	SEPTEMBER 14
AUGUST 24	SEPTEMBER 21

MINUTES PENDING VOTES

May 18 and June 8, June 22

PENDING COMMITTEE APPOINTMENTS

Dara Mitchell, EDC, her application has been sent to VCC for an interview to be scheduled.

Dore' Hunter, Application has been sent to VCC for Consideration for CPC

David Baratt, Application for Historical Commission has been forwarded to VCC for an interview to be scheduled (VCC has been unsuccessful in contacting Mr. Barratt for an Interview)

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

**June 8, 2009
Acton Town Hall
Francis Faulkner Hearing Room
7:00 P.M.**

Present: Paulina Knibbe, Peter Berry, Lauren Rosenzweig, Terra Friedrichs and Mike Gowing, Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

Ruth Thatcher of 124 Prospect Street was in to discuss a situation regarding the installation of sewer line on her property. She inquired how the amount is calculated, and why the \$8,000.00 could not be added to the Tax bill.

Paulina asked the Town Manager to work with Ms. Thatcher and report back if possible to the Board at the next meeting

Johanna Higgins, Boxborough resident outlined the interaction they had with HDC when they tried to buy a house lot on Windsor Ave. They feel that they have been treated improperly by the HDC. They are aware of historic buildings; her husband is a builder in Concord. She noted that she filed the plans with the HDC and on May 11th Brian Bendig hand delivered their paperwork which he rejected to their Mail box with no postage. They feel they were stalled and they now have decided not to pursue. She felt that they were also at cross purposes during entire process. She suggested having a statistical trail when you first go in and a time limit and updating the list of requests and how long it takes, she urged the Board to review this further, she felt the HDC were a renegade group. She agrees we need to have rules, but feels they were not treated with any respect.

Paulina thanked them and felt that HDC has gone overboard in one direction and they will be discussing this with the HDC with regards to a number of issues that have come up. Brian Bendig will be leaving the HDC; he noted that he would like to discuss this later with the Board.

Mr. Bendig wanted to address the issue, but Paulina indicated that this is not the forum tonight. She noted that it would be addressed during the HDC Oversight Meeting on June 22nd. Mr. Bendig objected but the chairperson insisted that it be addressed at the HDC oversight meeting along with other issues.

Kurt Hayes, Boxborough resident, invited the Board to a movie about Lyme disease. There have been 83 cases of Lyme in Acton. He asked that Acton help get this issue to the legislators for action.

CHAIRPERSON'S UPDATE

Paulina commented on two items of interest. Acton lost a long standing citizen, Mrs. Rita Dolan. Ms. Dolan had been on the Board of Health as an Associate Member and was very involved with the Nursing Service until her death.

Paulina noted the Special Town Meeting on June 23 and urged people to attend.

OPERATIONAL MINUTE

Steve reviewed the Towne School Project status. Steve asked if local banks might want to purchase low Income Credits. The Cambridge Savings Bank is interested in buying some of the Credits and Steve will update the Board as it progresses. Steve noted that the number of units will decrease and will be discussed at the meeting with Mr. Joncas on June 22.

SELECTMEN'S REPORTS

Lauren reported on the neighborhood Informational Meeting given by the Sewer Action Advisory Committee. There will be another meeting on June 11th to further answer questions.

Peter reported on SATAC has been meeting to bring a more acceptable plan to the town. They will be trying to get support of the non-binding article on the Special Town Meeting.

Peter further noted that he testified before the Transportation Board on how to continue to fund projects, specifically the BFRT and ARRT

Mike reported on COA reorganization. Barb Tallone is now Chair, Charile Arronson the Vice-chair.

Cable Access Board was discussed. They are making progress in establishing a Cable Access Corporation. They have three people interested, and another 3 members that need to be appointed before they can create the Board to move forward with the plan. John Covert will have the materials at the next meeting.

TERRA FRIEDRICHS - Moved to continue forward with Acton Community Access Television Incorporation process – MICHAEL GOWING – second. UNANIMOUS VOTE

PUBLIC HEARINGS & APPOINTMENTS

PERMISSION TO RETAIN THE FENCE INSTALLED ON THE TOWN RIGHT OF WAY AT 28 WASHINGTON DRIVE

The Streeter's were in to ask for a license to let the fence remain on the Town's Right of way. The Town will not be able to repair the fence if it gets damaged and we would not be responsible for any issues as a result of the fence installed on the Town's Right of Way. Additionally, if a side walk is installed the fence will have to be moved by the Streeter's. If the Streeter's agree with the conditions put into writing the Board can approve. PETER BERRY – Moved to have to have counsel draft a license to allow the Streeter's to keep fence as outlined in that agreement – TERRA FRIEDRICHS – second. UNANIMOUS VOTE

ACTON BOXBORO CULTURAL COUNCIL OVERSIGHT MEETING

Mitzi Weil, ABCC Member from Boxborough outlined the activities that have been funded by the ABCC this past year.

Greg Hutchins Acton Member also spoke about the programs that have been sponsored by the ABCC. The group spoke about their membership needs. Under the Mass rules for Cultural Councils, a person can only serve two terms and then wait two years before going back on the Council as a regular member. They outlined the State Allocation of funds and programs associated with the funds.

Peter asked about Greening Acton through their programs, and asked for their support.

Lauren thanked them for participating in the 275 Celebration and thanked the Committee members.

BELLA FAMIGLIA, SITE PLAN SPECIAL PERMIT

Mike asked about the need for the landscaping Islands. Mr. Donhoe noted that there is no requirement of where they are to be placed. Mr. Donohue also asked that the third island not be required as they are in a multi-year clean up of soils in that location and would be a hardship to dig it up every year for testing. Screening around dumpster with trees vs. fence was presented to the Board. Lauren is in favor of the trees if they really screen the dumpster. Peter suggested they work it out with Municipal Properties. The Board has not received the required lighting engineer and landscaping Architect sign off's. The Applicant noted that he decided he now wants to go back to the original presentation of the stockade fence.

A citizen remarked about the improved look of the restaurant. Terra wanted to remove the island requirement. Lauren wanted 2 islands, Peter wanted 2, Mike and Paulina wanted one island

PAULINA KNIBBE – Moved to ask the applicant to create three islands at locations mutually acceptable to Town staff - LAUREN ROSENZWEIG – second UNANIMOUS VOTE

Peter did not support waiving the lighting certification. Paulina felt we could let it go and asked if we require a landscape Architect to sign off. Mike felt it could be waived. Peter is not in favor of waiving the bylaw requirements. The Board approved the 92 seats.... LAUREN ROSENZWEIG – Moved to approve the additional seating as an amendment to the restaurant use special permit. PAULINA KNIBBE – second. UNANIMOUS VOTE

LAUREN ROSENZWEIG – Moved to close the hearing. MIKE GOWING -second. UNANIMOUS VOTE.

SELECTMEN'S BUSINESS

SPECIAL TOWN MEETING WARRANT DISCUSSIONS

SEWERS – Michael Margolis spoke about the need for the sewers at that location but not for his street (Tuttle Drive) and not for Torrington Lane. He urged the removal of Tuttle Drive or make a modification to the Warrant.

Garry Grosse of Lothrop Road, asked that we support the article. He has been attending many meetings and thinks that sewers are needed throughout the neighborhood. Septic replacement is very expensive and needs mounds and many other alterations to the properties.

Valerie Malinowski lived there for 28 years and stated it is not a rushed project. She lives on Torrington Lane and wants the sewers. She knows other neighbors that want it as well.

Matt Liebman – town project, he feels we should amend the warrant to reduce amount of money from neighborhood.

Mike, Peter, Lauren and Paulina agreed not to pull it.

Should we modify the Article? Lauren said no, Paulina no, Peter no, Mike no, Terra said she wanted to talk about choices.

Sewer Committee – Andy Monroe Co-chair proposal is unchanged from May 18th session betterment of \$16,000 will cover super size costs.

PAULINA KNIBBE - Move to recommend the article – MICHAEL GOWING - second. Terra said she did not have enough data to recommend it to Town Meeting. 4-1 Terra Abstaining

ZONING ARTICLE

Childcare Zoning Article - Paulina wants to pull this article and said we should slow down and not hurry zoning. PETER BERRY - second. The Board discussed including it on a future town meeting. Peter wants to make sure that it freezes the zoning at this location. This would freeze the zoning for 8 years. PAULINA KNIBBE – Moved to pull this article from the warrant, no second Motion Fails.

LAUREN ROSENZWEIG - Moved to keep on the warrant, and to recommend the article. MICHAEL GOWING – second. Motion Passes, 4-1, Paulina abstaining

DEFINITION OF MANUFACTURING

Not changed

HOME RULE FOR SOLAR PROJECTS

Green Advisory Board noted the extension to 25 years for lease agreements for municipal buildings is needed to allow us to be eligible for a program for solar panels to be installed on roofs of municipal buildings or on town lands

Article 4 – PAULINA KNIBBE – Moved to put on Consent – PETER BERRY – second.
UNANIMOUS VOTE

Article 5 – Home rule Petition to extend leases longer than 10 years and allow roof top leasing of town building roofs. TERRA FREIDRICHs - Move to recommend PETER BERRY, second.
UNANIMOUS VOTE

Alternate proposal would explore multi choices for providers to use. They would vote one or the other article. LAUREN ROSENZWEIG - Move to have an alternative drafted by Town Counsel to be revised to note other types of uses. TERRA FREIDRICHs – second. UNANIMOUS VOTE

TERRA FRIEDRICHS – Moved to recommend this Article Alternate 5 - Manager to develop Summary to say either or on these two articles. PETER BERRY – second UNANIMOUS VOTE

TRAIN STATION

Peter updated the Board on the project. They are recommending elevators rather than ramps, and double tracking with access from both sides of the station. Cyclists could also access the elevators to get to the other side of the tracks, thereby eliminating the need for an additional bridge to go over the tracks for bicycles. The committee would ask for Town Meeting to vote a non-binding resolution to support their alternative plan. PETER BERRY – Moved that this article be included in warrant. MICHAEL GOWING – second. LAUREN ROSENZWEIG – Moved to Recommend. TERRA FRIEDRICHS – second. UNANIMOUS VOTE

COMMISSION ON DISABILITY (COD)

Consent Article to decrease members to maintain a quorum. TERRA FRIEDRICHS – Moved to put on the warrant and to Recommend. LAUREN ROSENZWEIG - second UNANIMOUS VOTE

GENERAL BYLAWS

Two bylaws referenced the same section this will allow them to be renumbered. Demolition Delay will be reworded to be clearer. TERRA FRIEDRICHS – Moved to include on the Warrant and to Recommend. LAUREN ROSENZWEIG – second. UNANIMOUS VOTE

MASS AVE, SIDEWALK EASEMENTS

PAULINA KNIBBE – Moved to Include on the Warrant and to Recommend. LAUREN ROSENZWEIG – second. UNANIMOUS VOTE

LAND GIFT CONANT STREET

TERRA FRIEDRICHS -Move to put on the Warrant and to recommend, MIKE GOWING - second UNANIMOUS VOTE

OVERLAY DEFINITION

Paulina said this should be on Consent. Summary should be expanded to add there were 2 settlements. TERRA FRIEDRICHS – Moved to recommend and place under consent. PETER BERRY – second. UNANIMOUS VOTE

30 WINDSOR AVE PARCEL

Wayne Friedrichs, Windsor Ave. spoke about the parcel and the need for this article. The owner passed away and the property fell to executor who has subdivided the lot.

Lauren noted that Terra had to rescuse herself and leave the room while this is discussed because her father is an abutter to the property being discussed.

Do we put it on this warrant? What level of funding?

Mike asked about the parcel and if it could not be addressed with Open Space monies

Lauren noted that the HDC is not to freeze properties like a museum, but to help move forward with changes while keeping the district character. She urged the neighbors to chip in and perhaps apply to CPA.

Paulina had several concerns about process, timing and methodology. Open Space evaluates purchases. Timing is wrong and she could not support the timing

PAULINA KNIBEE - Move to not include in warrant. LAUREN ROSENZWEIG –second.
UNANIMOUS VOTE

Wayne noted timing but he had collected the signatures. He wanted to go forward with and bring to Town Meeting.

Herman Kabakoff – felt it should it be on the warrant. Richard Callendrella felt it should go on the warrant and let the citizens decide

TOWN MANAGER'S EVALUATION PROCESS

Lauren spoke about Steve's evaluation. The members and previous chair and Fin Com have submitted their comments. Lauren noted that Steve came in at a difficult time. Under the categories decision rating was Very good to Outstanding. He takes his time to make decisions and gets input from relevant parties.

Lauren reviewed all the categories that he was reviewed in.

Lauren asked what goals the Board may have for him to address. We would renew his contract to three years. He has elected that he will not take a pay a raise this year.

Paulina thanked Lauren for the document. Terra said that she liked the form used, but was uncomfortable with the goals section. She would like to prepare a list of goals to have him meet their goals and suggested he be allowed to review the goals from the entire board.

Steve was humbled and thanked the entire organization for their help. PETER BERRY – Moved to extend his contract to three years. LAUREN ROSENZWEIG – second. UNANIMOUS VOTE

ANNUAL GOAL SETTING SESSION

Not Discussed at this meeting

FY09 BUDGET UPDATE

Steve reported on the status of fees in town and noted that the interest income is down also. The Financial team has been meeting to address these issues. No year end spending or turn backs will be taken to offset the loss. ALG will discuss the \$720,000 shortfall and how the revenues should be divvied up.

Steve noted the stimulus monies received at the schools may be able to offset the shortage.

OTHER BUSINESS

None

W. R. GRACE COMMENTS

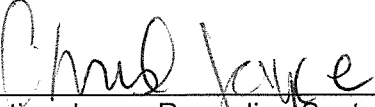
Steve discussed the fact sheet that is being presented. Mary Michaelman has changes as well as our consultant who needs to echo those changes. PAULINA KNIBBE –Moved to include in the letter that we don't have adequate time to review and vote with such a short turnaround time. MICHAEL GOWING – second. UNANIMOUS VOTE

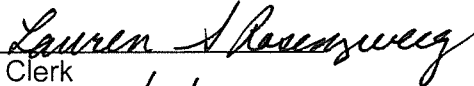
CONSENT

LAUREN ROSENZWEIG – Moved to approve. MICHAEL GOWING – second UNANIMOUS VOTE

EXECUTIVE SESSION

None Required


Christine Joyce, Recording Secty


Clerk
Date: 8/10/09

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
June 8, 2009
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE

The Chair will briefly update the Board on Topics of interest

2. 7:10 OPERATIONAL MINUTE

The Town Manager will provide a brief report on topics of interest

3. 7:15 SELECTMEN'S REPORTS

4. 7:35 MR. AND MRS. STREETER, 28 WASHINGTON DRIVE

ISSUE: The Streeter's wish to have permission to locate their Fence in the Town's right of way

5. 8:00 ACTON BOXBOROUGH CULTURAL COUNCIL OVERSIGHT MEETING

ISSUE: Annual Oversight Meeting with the Board of Selectmen

6. 8:30 BELLA FAMIGLIA, SITE PLAN 2/20/09-419, 59 GREAT ROAD

Enclosed please find materials in the subject regard

III. SELECTMEN'S BUSINESS

7. SPECIAL TOWN MEETING DISCUSSION

Sewers, Zoning, Train Station, Home Rule for Solar Projects, COD, General Bylaws, Mass Ave. Side Walk Easements, Overlay Definition

8. TOWN MANAGER'S EVALUATION

9. ANNUAL GOAL SETTING SESSION

Enclosed please find materials in the subject regard

10. FY09 BUDGET UPDATE

Enclosed please find materials in the subject regard

11. OTHER BUSINESS

IV. CONSENT AGENDA

12. APPROVE SELECTMEN'S MINUTES, APRIL 27 AND MAY 4, 2009

Enclosed please find materials in the subject regard, for Board consideration

13. SUPPORT UPDATED BOTTLE BILL AND PROCLAMATION

Enclosed please find materials in the subject regard

14. SITE PLAN SPECIAL PERMIT# 05/24/72-38, FIRST AMENDMENT, 66-68 NONSET PATH

Enclosed please find materials in the subject regard.

15. FINANCE DIRECTOR SEEKING APPROVAL TO ABATE SIX YEAR OLD UNPAID AMBULANCE FEES

Enclosed please find materials in the subject regard, for Board consideration

16. DOUGLAS AT DAWN REVOLVING FUND ACCOUNT

Enclosed please find materials in the subject regard.

17. FEE WAIVER REQUEST, ACTON LIONS CLUB FAIR ACCEPT FOR OUT OF POCKET EXPENSES

Enclosed please find materials in the subject regard for Board consideration

18. COMMITTEE APPOINTMENT, SIDEWALK COMMITTEE, DANA SNYDER-GRANT, ASSOCIATE POSITION TERM TO EXPIRE 6/30/10

Enclosed please find Ms. Snyder-Grant's VCC Application

19. ACCEPT GIFT, CONFIDENTIAL DONOR, NURSING SERVICE

Enclosed please find a gift of \$500.00 to be used by the Nursing Service, for Board consideration

20. CONFIDENTIAL REQUEST, REDUCED BEACH FEE AT NARA PARK

Enclosed please find materials in the subject regard

21. CONFIDENTIAL REQUEST, REQUEST FOR A ONE WEEK FEE WAIVER TO ATTEND NARA PARK PROGRAMS

Enclosed please find materials in the subject regard, for Board consideration

22. ACCEPT GIFT, CONSERVATION TRAILS

Enclosed please find a gift of \$151.57 in surplus funds from Alex Bircsak's Eagle Scout Project, to be used for future Conservation trail projects, for Board consideration

23. ACCEPT GIFT, RECREATION

Enclosed please find a gift of \$200.00 from Acton Pediatric Dental to be used for support of the Summer Concerts at NARA Park, for Board consideration

24. ACCEPT GIFT, ROBERT MORAN

Enclosed please find a gift of the use of his building on Great Road to have a car seat check program this summer as well as a gift of \$1,000.00 to buy car seats that will be used to replace old or unsafe seats identified during the program, for Board consideration

25. ACCEPT GIFT, MRS. RITA L. DOLAN, 7 ALCOTT STREET

Enclosed please find a gift of \$10,000.00 from the late Mrs. Dolan, to be held in the Dolan Leys Trust, income to be used to support the Acton Nursing Service, for Board consideration

26. REQUEST FOR APPROVAL, FOR THE USE OF GIFT FUNDS

Enclosed please find materials in the subject regard

27. DISPOSAL OF OBSOLETE MATERIALS, IT DEPARTMENT

Enclosed please find materials in the subject regard

28. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

Enclosed please find materials in the subject regard.

EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

JUNE 22 JULY 13, AUGUST 10 & 24

MINUTES PENDING VOTES

April 27, 2009, May 4, and May 18, 2009

PENDING COMMITTEE APPOINTMENTS

Margaret Busse, Economic Development Committee, Planning Board and Board of Appeals; her application has been forwarded to the VCC for an interview. She has been interviewed by VCC. Pending Appointment by BOS

Jennifer Patenaude, Acton Community Housing, Historic District Commission and Outdoor Lighting and Education Committee; her application has been forwarded to the VCC for an interview to be scheduled.

Dara Mitchell, EDC, her application has been sent to VCC for an interview to be scheduled.

Dore' Hunter, Application has been sent to VCC for Consideration for CPC

David Baratt, Application for Historical Commission has been forwarded to VCC for an interview to be scheduled (VCC has been unsuccessful in contacting Mr. Barrat for an interview)

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

**June 22, 2009
Acton Town Hall
Francis Faulkner Hearing Room
7:00 P.M.**

Present: Paulina Knibbe, Peter Berry, Lauren Rosenzweig, Terra Friedrichs and Mike Gowing, Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

Mary Michelman addressed W.R. Grace comments that were sent straight from them, not through EPA. She explained the yearly review of this project from Grace. They have stated their goals have changed in monitoring; they have taken some of the extraction wells out and will be putting in two new areas. She said that they are paying attention of the north east area. Monitoring well in land fill area and is near a new extraction well and has had dramatically different results. She wants Grace to re-sample. They are taking wells off line. They are using a new sampling technique and are getting non-direct where it was higher in the past. TERRA FRIEDRICHS – Moved to direct the Town Manager to ask staff and consultant to review the comments and include them for drafting a letter to Grace and EPA. LAUREN ROSENZWEIG – second. UNANIMOUS VOTE

CHAIRPERSON'S UPDATE

Paulina noted the Special Town Meeting on June 23 and urged people to attend.

OPERATIONAL MINUTE

Steve announced the recent AAA Bond Rating upgraded from AA plus. They were encouraged that the Town's unemployment rate was less than the other areas and with the Town's 97% Plan.

PUBLIC HEARINGS & APPOINTMENTS

SHORT TERM BOND DOCUMENTS AND PRESENTATION

Lauren read the required official record. The entire motion will be attached to these minutes. PAULINA KNIBBE - Moved to accept, MICHAEL GOWING – second UNANIMOUS VOTE

TOWNE SCHOOL LEASE

Steve Joncas was present to sign the revised lease. They have received two awards for Historic tax credits and have received National Park Service federal tax Credits which are key to financial structuring. They received two letters from local banks who have expressed interest in the credits. They will submit the application to DHDC on June 25th and will close on the

financial the first quarter of next year and move forward. There is no real guarantee, but they are hopeful.

Lauren attended the meeting and confirmed Mr. Joncas' outline. DHDC indicated it was essential for the Town of Acton to grant a lease extension so that it was clear that the town is behind the project. Due to the economy the issue is the scarcity of funding for housing projects. Lauren recommended a letter of support from the Board of Selectmen could be sent for them to use getting finances.

Steve Ledoux noted that when we extended the lease last year it was predicated on two rounds which is now down to one funding cycle.

Paulina noted her concerns about the project and now the financial world has changed. It is not unreasonable to extend again but is hopeful and there is a point when it is time to stop. She will vote for it.

TERRA FRIEDRICHs – Move to approve Lease Extension. LAUREN ROSENZWEIG – second UNANIMIOUS VOTE. LAUREN ROSENZWIEG - Move to issue letter of support to be used to present to financial organizations. TERRA FREIDRICHs – second. UNANIMOUS VOTE. Terra asked to see the letter before it was sent out.

SITE PLAN SPECIAL USE PERMIT, #4/22/09-420, CONCORD LAND COMPANY, 77 POWDER MILL ROAD (SELECTMAN GOWING)

The proponent stated what they are planning on doing at the building. The Board felt that this could be voted tonight and a Decision signed.

LAUREN ROSENZWEIG –Moved to close Hearing. TERRA FRIEDRICHs - second. UNANIMOUS VOTE

MICHAEL GOWING - Moved to approve site plan decision as drafted. TERRA FRIEDRICHs second. UNANIMOUS VOTE

HISTORICAL COMMISSION OVERSIGHT MEETING

Tory Beyer, Bill Klauer and Brad Maxwell were present to give a presentation to the Board regarding the affairs and duties of the HC.

Mike asked about properties in town we are concerned about. There are properties in demolition status waiting the 6 months. Peter thanked them for their services and it is part of the town character that we enjoy. Peter spoke about the CPC funds available for projects.

Lauren encouraged every one to walk the historic districts, and thanks Peter Grover for all his service to the Town.

CABLE TV COMMITTEE ANNUAL OVERSIGHT MEETING

John Covert spoke about the licensing which expires June 28, 2010. The formal negotiations must begin immediately. The 501 (C) (3) Corporation with 5-7 Members need to be appointed

by the BOS. They have signed the articles of organization. They will need double the space and the schools are interested in accommodating them. The Committee would like to have Verizon in for a meeting before the Board about the problems noted.

Mike spoke about the meetings they are attending and have done a survey of what is needed in town.

Terra asked about the need for money to fund the Access and Technology Corporation.

Lauren asked Steve Ledoux about any potential issue problems that arose in Westford. Steve could not comment except it needs to be a really good working relationship with the town and the Cable Access Board.

Brendan H. Hearn Pres. Peter J. Shafferty, Treasurer, John Covert, Clerk are the officers of the 501C (3).

MICHAEL GOWING - Move we accept the Article of Incorporation as stated. LAUREN ROSENZWEIG – second UNANIMOUS VOTE

They spoke about member need and were asked to speak with Mike Gowing off line. They would like to be allowed one member into an alternate member to avoid quorum problems.

SELECTMEN'S BUSINESS

ALG DISCUSSION

Spoke about FY 09 budget shortfall and how we will use the funds to plug the gap. We will close out the year in the Black

FY10 the situation is undefined and the Senate Budget has been voted and will look at revenues.

SPECIAL TOWN MEETING DISCUSSIONS

Article 1 – Lauren updated the Board on the committee info meeting on June 11th and they were able to answer many more questions and one of the people that sell and distribute low sewer pumps and Woodward and Curren were present to talk about systems. Lauren spoke about the receipt of stimulus monies. She spoke about the survey sent out --93 responded.

Charlie Kadlec asked who was making the amendment change; Lauren said it was a group of citizens in the neighborhood. Charlie asked how this will be repaid. Paulina said that the people who use it will pay.

Peter spoke about the non-binding vote on the Train Station.

5&6 alternate to solar and we will be passing over Article 6 and will ask the Town to approve the ability to enter into long term leases for the purposes of solar panels on Town Buildings.

PETER BERRY – Moved to write a letter asking governor to veto the part of the Budget that includes the MBTA. TERRA FRIEDRICHS – second. UNANIMOUS VOTE

BOARD ANNUAL GOAL SETTING PRIORITIES

Budget tie
Schools tie

Cost savings HIT
Expand Senior Tax relief
Find out from SL
Transportation Planning
Completion of Rail Trails
(Need to get document from Steve to determine correct choices)

Lauren said it will be helpful if we had the information from the 2020 visioning we conducted in the past regarding Health Insurance. At the time each person was assigned a role in town and were given scenarios to discuss pros and cons. She attended when she was on the Planning Board, and thinks some of that information may be useful in planning the upcoming workshop. Peter asked what level people would be asking for. He noted we could have an education process. Mike noted that we would have to run it tight because of all the people attending. Paulina wanted a substantial number of written documents.

BOARD AND COMMITTEE APPOINTMENTS 2009-2010

TERRA FRIEDRICHS -Moved to approved as presented. LAUREN ROSENZWEIG – second. UNANIMOUS VOTE

EAGLE SCOUT COURT OF HONOR, ANDREW OSSMANN

Mike Gowing will attend

SEWER PRIVILEGE FEE, 124 PROSPECT STREET, DOUG TAYLOR

The Board discussed the response from the Board of Health. Steve outlined the memo prepared by the Health Director. Lauren spoke about privilege fee and it is required to be paid in a lump sum under the bylaw.

Doug Taylor outlined his understanding of what went on between the various town departments. Terra believes we should allow it. Lauren said that she is sympathetic, but worries about setting a precedent. Paulina was reluctant to grant this. Peter thinks it is a difficult situation. Mike too was sympathetic but could not support the request.

PETER BERRY - Moves to deny the request of paying overtime – PAULINA KNIBBE – second. 4-1 Terra No. Motion passes

Peter noted we make a lot of difficult decisions. He feels badly that it was not explained when you got your building permit

**BRUCE FREEMAN TRAIL ACCESS EASEMENT FROM LARRY AND KIMBERLY POWERS,
144 GREAT ROAD**

PETER BERRY – Moved to sign the Access Easement as prepared. TERRA FRIEDRICHS second. UNANIMOUS VOTE

SELECTMEN'S REPORTS

Paulina spoke about the meetings with Cory Atkins, Lauren will be the Selectman that will be in attendance.

Lauren said she went to the Walkathon at Gates and West Acton to support the boardwalk.

Peter attended the Acton leadership for the first time and will be continuing work with HIT and will set the rates in the spring. They have accepted vendor to cover claims over \$100,000 to protect the trust. SATAC wanted to thank Steve and John and Steve Barrett on their work on the Bond elevation.

Terra reported on the EDC goings on. Terra wanted to be sure Open Space people are proceeding with ideas.
COA is on summer schedule and reported on the volunteer luncheon that was well attended.

OTHER BUSINESS

None

CONSENT

MADISON PLACE #18 AND ONE DAY LIQUOR #25 - HELD BY TERRA

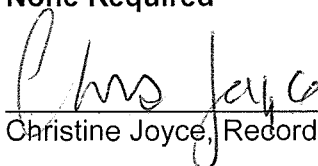
LAUREN ROSENZWEIG – Moved to approve except for items 18 and 25. MICHAEL GOWING – second UNANIMOUS VOTE

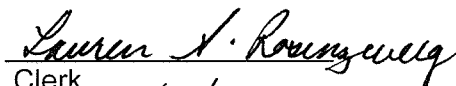
PAULINA KNIBBE - Moved to hold the Madison Place documents for signature until tomorrow at the Pre-Town Meeting. TERRA FRIEDRICHS – second. 4 to 1 Lauren Abstained because of the involvement with the builder and Quail Ridge.

PETER BERRY – Moved to approve #25 the One Day Liquor License request. MICHAEL GOWING – second. UNANIMOUS VOTE

EXECUTIVE SESSION

None Required


Christine Joyce, Recording Secty


Clerk
Date: 8/10/09

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Acton, Massachusetts, certify that at a meeting of the board held June 22, 2009, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appears upon the official record of the board in my custody:

Voted: to approve the sale of a \$2,130,777 1.50 percent General Obligation Bond Anticipation Note (the "Note") of the town dated June 30, 2009, and payable June 30, 2010, to Janney Montgomery Scott, Inc. at par and accrued interest plus a premium of \$15,852.98.

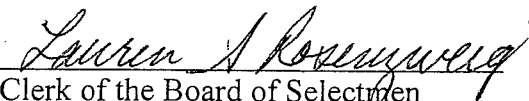
Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 10, 2009, along with the Addendum thereto dated June 10, 2009, and a final Official Statement dated June 16, 2009, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a material events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that notice stating the place, date and time of the meeting was filed with the Town Clerk and a copy thereof posted in the office of the Town Clerk or on the principal official bulletin board of the town at least 48 hours, including Saturdays but not Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Note were taken in executive session, and that the official record of the meeting was made available to the public promptly and remains available to the public, all in accordance with G.L. c.39, s.23B as amended.

Dated: June 22, 2009


Clerk of the Board of Selectmen

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
June 22, 2009
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE

The Chair will briefly update the Board on Topics of interest

2. 7:10 OPERATIONAL MINUTE

The Town Manager will provide a brief report on topics of interest

3. 7:20 SHORT TERM BOND DOCUMENTS PRESENTATION

ISSUE: Board signatures are required to process the Bonds

4. 7:25 TOWNE SCHOOL LEASE

ISSUE: New Lease needs to be signed by the Board; materials in the subject regard are included

5. 7:35 SITE PLAN SPECIAL USE PERMIT, #4/22/09-420, CONCORD LAND COMPANY 77 POWDER MILL ROAD (SELECTMAN GOWING)

ISSUE: Site Plan Presentation, materials in the subject regard are included.

6. 8:25 HISTORICAL COMMISSION ANNUAL OVERSIGHT MEETING

ISSUE: Yearly Oversight Meeting

7. 8:40 CABLE TV COMMITTEE ANNUAL OVERSIGHT MEETING

ISSUE: Yearly Oversight Meeting

III. SELECTMEN'S BUSINESS

8. ALG DISCUSSION

No Materials Enclosed

9. SPECIAL TOWN MEETING DISCUSSION

Enclosed please find materials in the subject regard

10. BOARD GOALS AND PRIORITIES

Enclosed please find materials in the subject regard

11. 2009-2010 COMMITTEE/BOARD AND COMMISSION SELECTMEN'S RE-APPOINTMENT LIST

Enclosed please find materials in the subject regard

12. BOY SCOUT EAGLE COURT OF HONOR, ANDREW OSSMANN

A Selectman needs to be assigned

13. SEWER PRIVILEGE FEE, 124 PROSPECT STREET – RESIDENT REQUEST

Enclosed please find materials in the subject regard for Board consideration

14. BRUCE FREEMAN RAIL TRAIL ACCESS EASEMENT FROM LARRY AND KIMBERLY POWERS, 144 GREAT ROAD

Enclosed please find materials in the subject regard

15. SELECTMEN'S REPORTS

Update on Committees and meetings attended

16. OTHER BUSINESS

IV. CONSENT AGENDA

17. ACCEPT MINUTES, BOARD OF SELECTMEN GOAL SETTING SESSION, JUNE 3, 2009

Enclosed please find minutes for Board approval

18. ACTON COMMUNITY HOUSING CORPORATION, MADISON PLACE 40B, AFFORDABLE PRICE INCREASE REQUEST

Enclosed please find materials in the subject regard for Board consideration.

19. ACCEPT GIFT, CITIZENS' LIBRARY

Enclosed please find a gift of \$40.00 from the Acton Woman's Club Book Group in memory of Arlene Loomis, for Board consideration

20. ACCEPT GIFT, CITIZENS' LIBRARY

Enclosed please find a gift of \$200.00 from Cortron, Inc. to be used to purchase books as the Director and Trustees see fit, for Board consideration

21. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$2,500 from the Cambridge Savings Bank to be used to fund overhead costs for Fourth of July event at NARA Park, for Board consideration

22. DISPOSAL OF OBSOLETE MATERIALS, ACTON MEMORIAL LIBRARY

Enclosed please find a request to declare and dispose of books as outlined in the Director's request, for Board consideration

23. DISPOSAL OF OBSOLETE MATERIALS, HIGHWAY DEPARTMENT

Enclosed please find materials in the subject regard, for Board consideration

24. REQUEST FOR AUTHORIZATION, USE OF GIFT FUNDS FOR CAPITAL PROJECTS

Enclosed please find materials in the subject regard, for Board consideration

25. ONE DAY LIQUOR PERMIT AT NARA

Enclosed please find a request for a One Day Liquor License at NARA Park in conjunction with a birthday party

26. ONE DAY LIQUOR PERMIT AT NARA

Enclosed please find a request for a One Day Liquor License at NARA Park in conjunction with a wedding

27. ONE DAY LIQUOR PERMIT AT NARA

Enclosed please find a request for a One Day Liquor License at NARA Park in conjunction with a Birthday party

28. COMMITTEE APPOINTMENT, JENNIFER PATENUADE, ASSOCIATE MEMBER TO THE ACTON COMMUNITY HOUSING CORPORATION, COMMISSION TO EXPIRE 6/30/10

Enclosed please find Ms. Petenuade's Volunteer application

V. EXECUTIVE SESSION

None Required

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

JULY 13, AUGUST 10 & 24 SEPTEMBER 14 AND 21

MINUTES PENDING VOTES

May 18 and June 8

PENDING COMMITTEE APPOINTMENTS

Margaret Busse, Economic Development Committee, Planning Board and Board of Appeals; her application has been forwarded to the VCC for an interview. She has been interviewed by VCC. Pending Appointment by BOS

Dara Mitchell, EDC, her application has been sent to VCC for an interview to be scheduled.

Dore' Hunter, Application has been sent to VCC for Consideration for CPC

David Baratt, Application for Historical Commission has been forwarded to VCC for an interview to be scheduled (**VCC has been unsuccessful in contacting Mr. Barrat for an Interview**)

Anne Krinsky – ABCC full member position opening, has interview on 6/22/09 with VCC

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

**May 18, 2009
Acton Town Hall
Francis Faulkner Hearing Room
7:00 P.M.**

Present: Paulina Knibbe, Peter Berry, Lauren Rosenzweig, Terra Friedrichs and Mike Gowing, Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

Wayne Friedrichs spoke about Windsor Ave and the potential building of a house next to 30 Windsor Ave. Wayne said that when the Village Zoning was voted in they didn't realize that there might unintended be consequences. Wayne felt that he would like to suggest that the Board of Selectmen look at this and perhaps purchase so it cannot be developed."

John Benkert, 27 Concord Road was present to talk about Emergency responses to the house next to him. He thinks it is dangerous and that it pulls the staff off other calls and he feels it is abusive. Steve outlined the reason why they go to the calls and noted it was an attempted suicide that evening that he was noting. Paulina said that the police and fire chief make the decision on calls. She is not inclined to support a change of policy in regard to public safety.

Sid Levin spoke about the Next Generation and noted that every one is against it. He asked if he can go to Town Manager or Staff. Paulina asked him to go to the June 1 Board of Appeals meeting and that he should attend and give his opinion.

CHAIRPERSON'S UPDATE

Paulina reported on the Municipal Relief Meeting that she attended. They reviewed two bills about Special Commission and an act to strengthen the Commonwealths partnership. Paulina said they are looking at this and expense side is worth looking at and strongly encouraged regionalizing to see what aspects make sense. Health Insurance, State wants communities to join GIC. They are trying to make it easier in this bill to set a bench mark for insurances, and we need to reach this with unions or they go to GIC in 90 days. MMA and School Superintendent's organizations are expressing how the GIC is structured. This will allow cities and towns set plans with unions.

Lauren felt that it was important that we respond LAUREN ROSENZWEIG – Moved to write letter of support that towns be able to design Health Insurance to their standards to manage our health insurance costs. TERRA FRIEDRICHS - second. UNANIMOUS VOTE. Mike said that the GIC is currently lower; as more join the rates will rise and we have to be able address this.

OPERATIONAL MINUTE

Steve reported on a student who was diagnosed with H1N1 flu virus who attends the Merriam School. The child had been home and not exposed to anyone but we are monitoring this situation.

West Acton Project on Central Street – We have temporally squared off the intersection and have received good input, and we may look into putting this revision to the intersection in place.

State budget for this and next fiscal year we are 6 weeks away from the end of the fiscal year, we know we have \$160,000 less in Local Aid than was originally on the Cherry Sheets. Excise tax has reduced and building Permits are down. Local Aid Cut and loss of income and we are keeping or spending freeze in place. We will not be doing any end of year spending as we have in the past at this point. The Senate budget has eliminated Quinn Bill and others that affect town budgets.

SELECTMEN'S REPORTS

Lauren attended the MAGIC meeting and the main topic was transportation and we put together the priorities in our region which include the ARRT and BFRT rail trails. We are working hard to make sure those go forward as soon as possible.

Lauren spoke about the sewer project being brought to the STM. Lauren asked that all interested parties come to the meeting and find about the financial aspects.

Terra spoke about COD and rail station ramp. EDC is reviewing two items to discuss the proposed FAR changes with the Planning Board. Spoke about the resignations in HDC and Historical Commission.

Mike met with COA and they have requested to stagger the terms on the Board. They currently have one-year appointments that all end at the same time.

PUBLIC HEARINGS & APPOINTMENTS

Common Victualer License, Daniela's Cantina, 5 Nagog Park, Building 103. LAUREN ROSENZWEIG –Moved to approve the Victualler license at that location TERRA FRIEDRICHS – second. UNANIMOUS VOTE

Change of Location, All Alcoholic Beverage Restaurant, Geraldo Miranda, Daniela's Cantina, from 208B Main Street to 5 Nagog Park, Building 103. TERRA FRIEDRICHS – Moved to approve. MICHAEL GOWING – second. UNANIMOUS VOTE

Site Plan Special Permit, #2/20/09-419, Bella Famiglia, 59 Great Road – PAULINA KNIBBE – Moved to Continue the Hearing to June 8, 2009 at 8:30. LAUREN ROSENZWEIG – second. UNANIMOUS VOTE PAULINA KNIBBE – Moved to extend the decision date to July 13th LAUREN ROSENZWEIG – second. UNANIMOUS VOTE

Sewer Acton Committee has come up with a recommendation. The Super sizing will be 43% of the costs of super sizing new proposed area. The residents of the Tuttle/Flint/Spencer Roads will pay 43% of the Super Sizing costs, or around \$4,000 per household. They further want to see if a different formula to include more costs could be reviewed. But they have agreed on the

43%. The second cost is paving of roads. First group paid for the roads. The group felt it would be ok to have patched pavement and have the cost removed from the betterment. Include costs in betterment for police details \$50,000 or less.

The Committee is looking into possible contractual methods for Low Pressure sewer pump maintenance. They also discussed the possibility of seeking funding to utilize solar power for the Middle Fort Pond Brook Sewage Treatment Plant. It was noted that one of the neighborhood representatives, Don Barron of Mallard Road died suddenly this week. LAUREN ROSENZWEIG – Moved to appoint Dick Brewer to fill vacancy left by Don Barron's passing. MICHAEL GOWING – second. 3- 1 Terra Abstain as she did not know any thing about his background.

Helen Probst said that once we get this started if the money is too much, if it goes over the final number and limits borrowing, or if we go for Peer review and if the costs were too high we would not move forward. The risk of the design cost would be rolled into the project if it went forward. Paulina said it was not unreasonable to structure it as discussed. Lauren wanted Town Counsel look into how other communities handle this.

Neighborhood is likely using 21,000 gallons per day and we have 49,000 extra capacity unallocated from current plan equals 43%. Alternative is more referring to the fact that the Super Sizing cost does not capture the plant costs.

Charlie Kadlec asked about the number that is proposed. The betterment will be approximately \$17,000 cost. He noted there may be a way to limit the contractor's charging extra money after construction has begun. Charlie asked that we write the contract to reflect that we get a contract with no escape costs. Andy said we have a 10% overage included. But we have found ledge and it will be around 53,000 to remove it.

Detail is needed and it needs to go through the details of education. Paulina said it was to be discussed at the sewer meetings.

Matt Libman, 27 Tuttle Drive asked about the costs and solutions.

Lauren explained that there is a problem with environment in their neighborhood as well as other neighborhoods. Solution is to use sewers because there are parts of your neighborhood that have been designated at risk because of small lot size, high ground water. Indian Village, North Acton are other locations that want sewers. However, this neighborhood is in close proximity to the line and we are looking for a solution. They need to discuss the need for education. It is a whole neighborhood and town problem and a cost effective one. It will only get worse as people try to comply with Title V. We need to protect our wetlands and it will have affects on streams, we are trying to avoid a bad situation.

Resident of 22 Tuttle Drive – spoke about process and felt they are moving forward to get the stimulus monies and feels that there are other options. He wants to see the data and felt they should evaluate more than one septic system. He felt in the long run it could cost more.

SELECTMEN'S BUSINESS

FARMER'S MARKET LEASE AGREEMENT

Jen Taylor was present to discuss the potential lease agreement. TERRA FRIEDRICHS – Move to approve the lease. LAUREN ROSENZWEIG – second. UNANIMOUS VOTE

SPECIAL TOWN MEETING WARRANT DISCUSSION

Steve noted the new potential article for zoning to allow for manufacturing. Paulina said it would be nice to install solar panels on buildings and get the money from the state for those items. She is uncomfortable with changes. Lauren said it is within the same scope that is currently allowed in the districts. The changes in the language that have been made reflect necessary words that must be in there in order to receive stimulus money and other funds under the Green Communities Act.

TERRA FRIEDRICHS - Move to have BOS authorize her to work with Town Counsel to come up with language that would create a fund to purchase Development Rights. MICHAEL GOWING - second

Lauren said we have other things in place CPC and Open Space and could not vote it. Paulina said it was a short timeline of what people can do with their property, and we already have this in place and was not in favor of putting it on the warrant. She would suggest it be on the annual Town Meeting after much review. No Lauren and Paulina and Terra yes and Mike abstained. Motion failed

TREE CANOPY BYLAW

TERRA FRIEDRICHS - Moved to investigate the language that Steve Anderson discussed regarding a Tree Canopy Bylaw. MICHAEL GOWING – second. MG/TF yes, and PK/LR motion fails

Lauren said it felt like an action that would go around the Dover Amendment. Lauren asked Terra to look at other communities that have adopted bylaws.

Dore' noted we used to replace street trees and we don't do it anymore. He cautioned a rush to town meeting.

FINANCE COMMITTEE'S 97% SOLUTION DISCUSSION DRAFT

Terra said she likes the 97% SOLUTION

Paulina said that this was the same process as last year to assist in budget shortages. It is fully expected we will spend less of the budget and endorses the strategy the Manager and School Supt. have agreed upon. Terra asked about the long range solution, she wants long term savings with regard to developers.

WATER RESOURCES ADVISORY COMMITTEE DRAFT MISSION STATEMENT DISCUSSION

Lauren suggested one change the language said and other issues "as needed". Lauren proposed that this be changed to the Committee would address other issues "as requested by the BOS." LAUREN ROSENZWEIG – Move to accept with change made suggested by Lauren. PAULINA KNIBBE – second UNANIMOUS VOTE

EAGLE SCOUT COURTS OF HONOR

Steven Hart and Peter Fairbrother, June 7, 2009 Paulina to attend

Andrew Kappel and Brian Clough, June 14, 2009 Lauren to attend

BOARD OF APPEALS PETITION FOR REVIEW AND COMMENTS, LEARN AND PLAY PRE-SCHOOL, 245 MAIN STREET

Terra is concerned about changes in buildings, character and valuation of buildings. The basement use increases FAR. How do we protect our town, do we catch it before 27 becomes five lanes. She asked to have a process to monitor the traffic now.

Lauren sees this as a smaller scale compared to the Next Generation proposal and it is protected under the State Law. We are going to make the sizes bigger so we are considered reasonable. Mike noted the same restrictions of FAR and the Open Space is applicable. If we increase the size of what is reasonable, will keep in control of growth on 27. Paulina said she felt we don't need to send our comments on this.

TERRA FRIEDRICHS – Moved to send letter to BOA with our concerns and have asked the Planning Board to discuss what is reasonable and important to the town when you review this plan, in regard to day care and size is important on lots. MICHAEL GOWING - second. Lauren said in this case they are not making the building bigger but they are using basement.

Lauren agrees with intent of the current bylaw. It's purpose is to protect nearby properties in residential areas from the impacts of a day care center, by limiting the Floor Area Ratio and requiring open space buffers, as well as parking requirements, etc. The Board of Appeals should take this into consideration in making their decision.

TOWN MANAGER'S EVALUATION PROCESS

Lauren urged them to complete the evaluation and mail to her or Christine by this Friday.

OTHER BUSINESS

Lauren would like the Board to look into the town paying the differential in base salary for those who are town employees and have served in Active Duty in Iraq or Afghanistan since 9/11/01. She would like the Board to authorize that the Town Manager contact other towns such as Concord that have this provision and find out how Acton may adopt it as well. There were no objections.

W. R. GRACE COMMENTS LF AREA SECTION 4 DRAFT ACES COMMENTS

The Town needs to get its response prepared quickly; Mary Michaelman wanted to speak about the model. EPA has extended the due date for that section and she noted we have to develop comments. She has looked at the report and has some issues with it and asks that the town comment on section 4. ACES have submitted draft comments and concerns. Mary feels we should all say we request EPA to increase containment (contaminant?) removal and have a quicker clean up. She asked to have our consultant look at it and comment and that the consultant comes to the conference calls. PAULINA KNIBBE- Move the Town Manager to send a letter to Grace make the points, we are frustrated by receipt of a complicated document on a Friday before our meeting on Monday. The letter to include consultant's comments and specifically to ask W R Grace to increase the removal area. We don't like process, incorporate consultant's comments and increase removal.

Mike asked about the consultant participating in the call. MICHAEL GOWING – second.
UNANIMOUS VOTE

Also ask the Town Manager to participate in call with EPA on this issue.

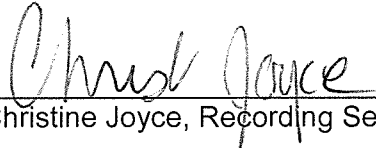
CONSENT


LAUREN ROSENZWEIG – Moved to approve except for #18 MICHAEL GOWING – second
UNANIMOUS VOTE

Hold on #18 Wetherbee Plaza - Terra asked about the adjoining lot. We led the applicant to believe uses; Roland made a mistake in the decision. The other point is it is the applicant who has to be their own tracker and we are under no obligation to keep track of their changes to the project. LAUREN ROSENZWEIG - Move as noted by Selectman Friedrichs. MICHAEL GOWING – second. UNANIMOUS VOTE

EXECUTIVE SESSION

Lauren moved to go in to Executive Session only to adjourn into Regular Session to adjourn.
Roll Call taken. All AYES.


Christine Joyce, Recording Secty


Clerk
Date: August 10, 2009

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
May 18, 2009
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE

The Chair will briefly update the Board on Topics of interest

2. 7:10 OPERATIONAL MINUTE

The Town Manager will provide a brief report on topics of interest

3. 7:15 SELECTMEN'S REPORTS

Selectmen will update the Board

**4. 7:35 COMMON VICTUALLER LICENSE, DANIELA'S CANTINA, 5
NAGOG PARK, BUILDING 103**

ISSUE: Daniela's is seeking to move from 208 Main Street to Nagog Park
(former Tobiko's location) Enclosed please find materials in the subject
regard

**5. 7:40 ALL ALCOHOLIC BEVERAGE RESTAURANT LICENSE,
GERALDO MIRANDA, PRESIDENT AND MANAGER, D/B/A
DANIELA'S CANTINA, 5 NAGOG PARK, BUILDING 103**

ISSUE: Daniela's is seeking to move from 208 Main Street to Nagog Park
(former Tobiko's Location). Enclosed please find materials in the subject
regard

**6. 8:00 SITE PLAN SPECIAL PERMIT, #2/20/O9-419, BELLA FAMIGLIA,
59 GREAT ROAD**

ISSUE: Continued Site Plan Special Permit. Enclosed please find
materials in the subject regard

7. 8:15 SEWER ACTION COMMITTEE

III. SELECTMEN'S BUSINESS

8. FARMER'S MARKET LICENSE AGREEMENT

Enclosed please find materials in the subject regard

9. SPECIAL TOWN MEETING WARRANT DISCUSSION

Enclosed please find materials in the subject regard

10. FINANCE COMMITTEE'S INTERIM POINT OF VIEW, OR THE 97% SOLUTION

Enclosed please find materials in the subject regard

11. WATER RESOURCES ADVISORY COMMITTEE DRAFT MISSION STATEMENT DISCUSSION

Enclosed please find materials in the subject regard

12. EAGLE SCOUT COURT OF HONOR, STEVEN HART AND PETER FAIRBROTHER ON JUNE 7, 2009

A Selectman needs to be assigned

13. EAGLE SCOUT COURT OF HONOR, ANDREW KAPPEL AND BRIAN CLOUGH, JUNE 14, 2009

A Selectman needs to be assigned

14. BOARD OF APPEALS PETITION FOR REVIEW, #09-02, LEARN AND PLAY PRE-SCHOOL, 245 MAIN STREET REQUEST FOR COMMENTS

Enclosed please find materials in the subject regard

15. OTHER BUSINESS

IV. CONSENT AGENDA

16. ACCEPT MINUTES, BOARD OF SELECTMEN, APRIL 13, 2009

Enclosed please find materials in the subject regard

17. APPOINTMENT OF TOWN ACCOUNTANT, KAREN KUCALA, TERM TO EXPIRE JUNE 30, 2012

Enclosed please find materials in the subject regard

18. SITE PLAN #417 DRAFT DECISION, AND DRAFT EXTENSION OF ENFORCEMENT DEADLINE, WETHERBEE PLAZA II

Enclosed please find materials in the subject regard

19. COMMITTEE APPOINTMENT, BARBARA K. WILLSON, COA, REGULAR MEMBER TO EXPIRE 6/30/09

Enclosed please find materials in the subject regard, for Board consideration.

20. COMMITTEE APPOINTMENT, SEAN HANLEY, SOUTH ACTON TRAIN STATION ADVISORY COMMITTEE (SATSAC), STANDING APPOINTMENT

Enclosed please find materials in the subject regard

21. ONE DAY LIQUOR LICENSE, CHARLES OLMSTEAD PELAGIC SAILING CLUB AT NARA PARK

Enclosed please find materials in the subject regard.

22. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift in the amount of \$35.00 from Petco to be used for prizes at Dog Day Jubilee, for Board consideration.

23. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$400.00 from Acton Toyota of Littleton to be used for Summer Concert series production costs, for Board consideration

24. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift in the amount of \$1,200.00 from Stop and Shop to be used for the summer concert series at NARA Park for Board consideration

25. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift in the amount of \$1,000.00 from A-B Youth Softball, to be used to offset Elm Street ball field drainage issues and ball field mix spreading, for Board consideration

26. ACCEPT GIFT, POLICE DEPARTMENT

Enclosed please find a gift valued at \$300.00 from Acton Express Detail, to be used to maintain the K-9 Cruiser, for Board consideration

27. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

28. DISPOSAL OF OBSOLETE MATERIALS, COUNCIL ON AGING

Enclosed please find a request to dispose of a pool table, for Board consideration

29. APPROVAL FOR BANNERS, RECREATION DEPARTMENT

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

There will be a need for Executive Session to discuss litigation

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

JUNE 8 & 22 JULY 13, AUGUST 10 & 24

MINUTES PENDING VOTES

April 27, 2009, May 4, 2009

PENDING COMMITTEE APPOINTMENTS

Carl Campagna, Commission on Disability, Council on Aging and Cable Advisory Committee; and his application is at VCC for processing. (This is a Town Manager Appointment)

Elizabeth J. Payne, Volunteer Coordinating Committee (VCC), her materials have been forwarded to VCC for processing.

Ilia A. Kurenkov, (Alex), VCC has interviewed him for several boards he is interested in. He will visit the various boards and committees; he called with interest in the Historical Commission.

Margaret Busse, Economic Development Committee, Planning Board and Board of Appeals; her application has been forwarded to the VCC for an interview to be scheduled.

Jennifer Patenaude, Acton Community Housing, Historic District Commission and Outdoor Lighting and Education Committee; her application has been forwarded to the VCC for an interview to be scheduled.

Dara Mitchell, EDC, her application has been sent to VCC for an interview to be scheduled.

David Baratt, Application for Historical Commission has been forwarded to VCC for an interview to be scheduled